



**ISPN Foundation**  
***The ISPN Foundation Psychiatric Nursing Research Grant***

One award/grant of up to \$3,000 will be awarded.

Qualitative and/or quantitative proposals, and proposals for pilot and/or developmental research, may be submitted for the grant.

**Purpose**

To support psychiatric nursing research.

**Eligibility: Applicant must...**

1. Be a registered nurse with a current license
2. Have a Masters or a Doctorate in nursing, *or* be a student in a graduate nursing program
3. Be a current member of ISPN
4. Submit a completed research application package (see instructions below)
5. Be ready to implement research project when funding is received

**Research Application Package includes:**

1. Application form (see attached)
2. Curriculum vitae
3. Research proposal (see Proposal Guidelines below)

**Requirements of grant recipient:**

- Institutional Review Board approval must be obtained before the release of funds.
- Project must be completed within one (1) year of funding
- Grant recipient agrees to provide a written summary (2-3 pages) of the completed research -- due 90 days following the end of the one-year funding period
- Grant recipient agrees to submit an abstract to the ISPN Conference for consideration for presentation at an ISPN conference within the next two years post-funding
- Grant recipient agrees to acknowledge the support of ISPN in all presentations or publications
- Grant recipient agrees to provide photo for promotional purposes

**Applications are to be submitted via email to [ispnscholarships@gmail.com](mailto:ispnscholarships@gmail.com) with “Research Grant” in the Subject.**

**All application materials must be received by November 15 to be considered.** Only complete applications will be considered and incomplete materials will not be reviewed.

Web site: [www.ispn-psych.org](http://www.ispn-psych.org)

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**ISPN Foundation**  
**Applicant Information Form**

Applicant Name and Credentials: \_\_\_\_\_

ISPN Membership ID Number: \_\_\_\_\_

RN License Number or International Equivalent: Address: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Role/Position: \_\_\_\_\_

Employment Address: \_\_\_\_\_

\_\_\_\_\_

Years in Psychiatric Nursing: \_\_\_\_\_

## ISPN Research Grant Proposal Guidelines

### Proposals:

Limited to **5** pages (single spaced, 12 font). This limit does not include the references, budget, or appendices.

### Must include:

1. **Cover page**

Include your name, address, phone number, e-mail. Provide the same information for all co-investigators (however, only the PI needs to be a member of ISPN). If you are a student, please include faculty advisor(s) information.

2. **Introduction/Problem Statement**

Describe the problem that led to the study. State concisely the importance of the research in terms of the contribution to psychiatric nursing.

3. **Background Literature Review and Theoretical/Conceptual Framework**

Present a synthesis of the background literature for the proposal. Include current literature that is directly pertinent to the project and that assists in clarification of purpose and procedures. Critically evaluate existing knowledge. Specify the gaps that the project is intended to fill. Summarize the theoretical framework or rationale as appropriate.

4. **Purpose and aims**

State clearly the overall purpose and the specific aims or research questions of the study. Provide hypotheses if applicable.

5. **Methods**

a. **Research Design**

Describe the design of the research.

b. **Subjects and Setting**

Describe the target population and characteristics of the subjects. Include the number of subjects, the rationale for sample size (including power analysis if applicable), the sampling procedure, and the setting for data collection.

c. **Instruments/Measures**

Report the specific characteristics of the instruments or measures, including their reliability, validity, and/or sensitivity. Address how the tool will be used. (The instrument(s) should be included in an appendix.

d. **Procedure**

Describe the procedures that will be used to accomplish the specific aims of the project. Give details of the intervention if one is proposed. Specify the kinds of data you expect to obtain. Describe how the data will be collected, managed, and analyzed. Include relevant information regarding protection of human subjects in research as appropriate.

6. **References** (not included in 5-page limit)

Format references in accordance with the Publication Manual of the American Psychological Association (APA). Provide sufficient references to support proposal. Utilize only current or references appropriate to developments in the field.

7. **Appendices** (not included in 5-page limit)

- a. **Budget with justification** -- Provide specific budget for expenses along with justification for each. Only expenses essential to the conduct of the proposed research will be considered for funding. Salary support is not allowed.
- b. **Time line** -- Provide a 12-month schedule that specifies the timing of the main steps of the investigation. Justify that the project can be completed within the time frame.
- c. **Copies of paper/pencil instrument(s), interview guide, or other instruments** if applicable
- d. **Status of IRB Approval** -- Include a copy of the Institutional Review Board (IRB) approval of status if approved, or statement regarding IRB approval if pending.
- e. **Environment** -- Describe available resources and research environment to support the research.
- f. **Collaborative Arrangements and Consultative Support** -- If the proposed research requires collaboration with other institutions describe the nature of collaboration and provide evidence (letters of support) that those institutions are willing to cooperate. Include a description of availability of adequate consultation to assure refinement and completion of the project and include letter from any consultants or research advisors/mentors.
- g. **Letter(s) of Support** -- At least one letter of support attesting to your ability to carry out the proposed research, available resources, and feasibility of the project. This may include:
  - Letter of support from an institutional colleague that addresses your ability to carry out proposed research, available resources and/or feasibility of the project
  - Letter of support from thesis/dissertation chair if applicable (must be included if applicant is a student)
  - Letter of support from any collaborating institutions if applicable
  - Letter from any consultants if applicable