



**ISPN Foundation**  
**Member Travel Scholarship Guidelines**

**Purpose:**

To provide funding for ISPN members to attend the ISPN conference.

Note: The \$750 Scholarship awarded may not necessarily cover all travel expenses.

**Applicant must:**

1. Be currently working in the field of psychiatric-mental health nursing
2. Be specifically traveling from another country or the US to the conference.
3. Be at a minimum a licensed registered nurse or international equivalent.
4. Be a current ISPN member

**Application Includes:**

1. Completed Information Form (see attached)
2. Curriculum vitae
3. Personal statement -- A brief (300-word maximum) written statement that summarizes the reason for applying for the scholarship, academic and personal accomplishments, community service, commitment to psychiatric nursing, goals for your future nursing career, and how attendance at the ISPN conference will help you meet your goals.
4. Letter of recommendation from employer, colleague, or ISPN member

**Recipients are expected to:**

- Attend the annual ISPN conference and Foundation Reception (required to receive the scholarship)
- Write a story about how the travel scholarship benefitted you and submit to [info@ispn-psych.org](mailto:info@ispn-psych.org) within one year of conference.

**Formatting Instructions:**

- Submit as a Word Document or PDF
- Use one inch margins (all sides), Times Roman, Font 12
- Must be written in English

Completed electronic package should be sent to: [info@ispn-psych.org](mailto:info@ispn-psych.org) with: **“member travel scholarship application” in the subject line.**

**Due Date: November 15, 2017.**

**ISPN Foundation**  
**Member Travel Scholarship**  
**Applicant Information Form**

Applicant Name and Credentials:

ISPN Membership ID Number:

RN License Number or International Equivalent:

Address:

Country:

Phone:

Email:

Employer:

Role/Position:

Employment Address:

Years in Psychiatric Nursing:

